

**MINUTES OF THE MEETING OF SHAWBURY PARISH COUNCIL  
HELD IN THE VILLAGE HALL ON TUESDAY MARCH 11<sup>TH</sup>. 2014  
At 7.00pm.**

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**Public Session:**

There were no members of the public in attendance.

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**Present:**

Mr. D. Roberts (Chairman)  
Mrs. J. Manley  
Ms. S. McIntosh  
Mrs. G. Matthews  
Mr. A. Foster  
Mr. J. Kennedy  
Mr. P. Sharp  
Mrs. M. Clarke

**In Attendance:**

Mr. S. Jones (Shropshire Councillor).  
Flt. Lt. J. Hobkirk (RAF Shawbury)  
The Parish Clerk.

**13/184 Apologies:**

Apologies were presented and accepted from Mrs. F. Medley and Mr. R. Pinches.

**13/185 Declaration of Personal or Prejudicial Interests:**

There were no interests declared.

**13/186 Minutes of Meeting held on February 11<sup>th</sup>. 2014:**

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record.

**13/187 Matters Arising:****(a) Highways (13/171(a)).**

It was noted that the Highways Department had indicated that all the issues raised would be dealt with but to date there were several that still needed to be resolved. Ms. McIntosh said that the potholes in Millbrook appear to have been left off the list. Clerk to check with Highways.

**(b) Bird box construction workshop (13/171(c)).**

Clerk reported that the workshop session had been successful and that the nest boxes had been constructed and put in place. He had written to Richard Bailey thanking him for arranging the session.

**(c) Streetlight maintenance - upgrading contract (13/171(d)).**

Clerk informed Members that most of the work had been completed, although there were a few small outstanding issues to finalise. Some of the delay had been caused by Scottish Power not meeting deadline targets set by Eon. He had not received any complaints from residents about the work.

(d) Moat – New Pathways (13/171(e):

Clerk thanked all those Members who had responded promptly to his email about constructing the new paths in the Moat in the current financial year. The contract had been agreed with Mr. Allmark at a cost of £8,124 (+VAT) and he had agreed to make prompt start on the work.

(e) Litter picking contract (13/176):

Clerk confirmed that a letter had been sent to Mr. Creber offering him the contract, subject to the receipt of a copy of his third party insurance cover and a risk assessment document. To date this had not been received. Mr. Kennedy offered to speak to him and get copies of the documents for forwarding to the Clerk.

(f) Loose Dogs (13/175(iii):

The problems associated with loose dogs on the playing field had been sent to Shropshire Council and they had arranged for the dog warden to visit the offending owner and issue a formal warning. If there were any further problems with the dogs, they would be taken into kennels and the owner would be fined and charged kennelling fees.

(g) Community Service Awards:

Clerk reported that Group Captain Smith from RAF Shawbury had confirmed that they would continue to sponsor the awards. Details of the awards had been published and to date he had received one nomination.

(h) CCTV Camera (13/156):

Water getting into the system had caused a breakdown and the need for a replacement unit which had cost £450.00 (inclusive of VAT). Labour costs were covered by the maintenance agreement. A bid for grant money to cover the costs involved in hosting and maintaining the camera and recording equipment had been submitted to the West Mercia Police Authority.

**13/188 Correspondence.**

Members considered the following correspondence received by the Clerk since the last meeting, most of which had already been circulated.

Alison Tudor – Shropshire Rural Hub.

Simon Jones – road works (Poynton Road).

Lee Dove – Angling Club account.

*Clerk reported that Mr. Dove had asked for details of the Council's bank account to enable the angling club money to be transferred. To date this had not happened. Clerk to contact him again.*

ALC – Information Bulletin February 14<sup>th</sup>.

Sue Thomas – LJC Meeting Agenda and Minutes.

Terence Dowley - A53 streetlights.

David Sandbach - Future of NHS in Shropshire.

Robert Rathbone – streetlights.

Simon Jones – road works (A53).

Alison Tudor – support for farmers affected by floods.

**13/189 Accounts for Payment:**

It was resolved to pay the following invoices:

Mr. J. Wilson	Salary (March)	£539.06
Mr. J. Wilson	Expenses (February)	£272.27
Inland Revenue	Tax/N.I (March)	£134.60

Mr. T. Creber	Village work (March)	£417.00
Mr. R. Bailey	Routine maintenance/ & inspections/fuel	£339.50
	Nest box workshop – materials	£40.30
	Burial ground project	£473.00
	Materials for fixing Glebe seats	£47.29
Mr. R. Pinches	Flail cutting Moat and Glebe areas	£900.09
Mr. R. Pinches	Drainage work in Glebe area	£683.44
Shawbury Scout Centre	Hire of room for nest box workshop	£458.16
ORP Surveillance	CCTV camera repairs	£14.00
Macmillan Nursing	Grant	£450.00
Severn Hospice	Grant	£80.00
Hope House	Grant	£80.00
Talking Newspaper	Grant	£80.00
Marie Curie Cancer Care	Grant	£80.00
Citizens Advice Bureau	Grant	£80.00
Shawbury Scouts and Guides	Grant	£80.00
Ms. D. Malley	Payroll Services	£80.00
S.A.L.C	Training – Planning	£45.00
Centrewire	Picnic tables	£50.00
Mr. A. Brown	Moat expenses	£852.00
		£24.88

### **13/190 Financial Statement:**

A financial statement was tabled and approved.

### **13/191 Exchange of Information:**

#### (a) Items for inclusion on the next agenda:

1. Maintenance and oversight of the Moat area.
2. Painting of Village seats.

#### (b) The following concerns were reported:

##### (i) Highways:

1. Mr. Foster reported that an area of the A53 outside the Garden Centre was breaking up.
2. It was noted that there was a waste bin by the new bus stop on the A53 heading towards Shrewsbury but that the old one had not been removed and was causing an obstruction.

Clerk to inform the Highways Department of both issues.

Mr. Sharp raised continued concerns about the changes to Church Street and wondered if signs were to be erected, as some motorists were driving through the narrow area much too quickly. Mr. Jones pointed out that the system had been designed by Shropshire Council to be self-regulated and there were no ‘rights of way’. As a result they had decided not to erect ‘give way’ signs.

##### (ii) Streetlights:

No issues raised.

##### (iii) Other:

1. Members approved applications for the use of the playing field from:

(a) Shropshire Cat Rescue wanting to hold car boot sales on Saturday May 3<sup>rd</sup>. and Saturday August 30<sup>th</sup>.

(b) Grinshill Dog Rescue for dog show/car boot sale on Sunday August 14<sup>th</sup>.



4. The next meeting was on March 24<sup>th</sup>. when the new way forward would be outlined and confirmed.

Mr. Kennedy also stated that he would be attending:

The Helicopter Noise Liaison Committee meeting on March 18<sup>th</sup>. and

The Emergency Planning Committee meeting on March 13<sup>th</sup>.

Moat Committee:

The Chairman reported that at the last committee meeting it had been decided to dissolve the Committee and Members were issued with a paper outlining this, as well as a copy of the minutes of the meeting and items reported by the Committee Chairman, Mr. Adrian Brown.

After discussion it was decided that:

1. The Council Chairman would store all the tools/equipment which are currently held by Adrian Brown.
2. The Clerk would write to all the members of the Moat Committee thanking them for the valuable work they had carried out over a number of years, transforming the area from a wilderness to its present state.
3. At the next Council meeting there would be a need to decide the future management of the area. Clerk to invite Mr. Bailey to the meeting.

The Chairman reported that he had been in contact with Scott Turner at the RAF Station, who had promised to provide a working party from the station on March 29<sup>th</sup>. to carry out on - site maintenance work. In the meantime he would keep a watching brief over the site.

**13/197 Register of Electors:**

Clerk advised Members that if they wished they could now obtain a copy of the local Electoral Register. Forms should be completed and returned to the Elections team at Shirehall.

**13/198 Unresolved Issues**

The list of un-resolved issues was considered and updated. It was decided to:

- (a) Remove the notice board adjacent to the play area on the playing field.
- (b) Look at all the village seats to see if they needed painting and make a decision at the next meeting.
- (c) Consider re-planting the Jubilee tree in the Glebe area. Clerk to discuss this with Richard Bailey

**13/199 Press Matters:**

No matters to report.

**13/200 Date and Time of next meeting:**

The next meeting will be on April 8<sup>th</sup>. 2014 at 7.00pm in Shawbury Village Hall.

**Approved as a true record of the Meeting.**

**Signed: D. Roberts (Chairman)      Date: April 8<sup>th</sup>. 2014**